



## Campout- CYC Fire Wood Creek- Risk Analysis and Management

Risk Analysis		Management				
Hazard/ Harm	Risk severity (Initial)	Control (Eliminate/ Minimise)	Action	Risk severity (residual)	SOP	Accepted
Environment: Natural Hazard	20	M	Make use of shelter Wear hats/sunscreen CYC Staff to be aware of changing conditions and not use in severe weather events	4	Small flash floods can occur. Move all guests back to the main camp if wet weather persists or there are any signs of creek water level rising.	Yes
Terrain: Road access	15	E	Access by foot via footpath and rail trail only	6	When accessing area by foot, do so via foot path and rail trail walkway only, do not access via main road Vehicles driving into camp-out must do a u-turn in a safe place and enter gate turning left	Yes
People: Poor supervision	15	M	Supervised Activity Signed off and checked during use	5	3 Activity Supervisors per 30 participants	Yes
People: Medical issues	10	M	Check ability and potential health risks of the group before leaving Take appropriate first aid e.g. plasters, strapping tape, bug repellent, antihistamine etc.	4	Check ability and potential health risks of the group before leaving All walkers must have appropriate gear including clothing and First aid kit e.g. plasters, strapping tape, bug repellent, antihistamine etc and any required medication A Supervisor must carry some form of communication device	Yes



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Terrain: Uneven ground & Tripping Hazards	9	M	Mow long grass to prevent hidden objects or topography from going unnoticed Wear covered shoes to prevent tripping or injuring feet	2	Campers confined to mown areas Must wear covered shoes	Yes
Bridge: falling off temporary bridge	8	M	One at a time on bridge Controlled crossing by supervisor over 16 Make use of railing	5	One at a time on temporary bridge Controlled crossing by supervisor over 16, Use railing	Yes
Environment: stream bordering property	5	M	Familiarize supervisors with area and inform of potential water risk	5	Supervisors familiar with campout area Campers confined to mown areas	Yes
People: Impairment of Supervisor	6	E	CYC Staff to look out for signs of impairment	3	-	Yes
<p><b>Emergency procedures</b></p> <p>Stop activity, assess situation, administer first aid, call emergency services if necessary, notify camp organisers and camp staff, and fill out an incident form when practicable.</p>						
<b>Equipment</b>	<p>Activity SOPs</p> <p>Appropriate first aid items</p> <p>Form of Communication, e.g. cell phone</p>					
<b>Competencies for Activity Sign Off</b>	<ul style="list-style-type: none"> <li>• Be able to manage a group of participants 3:30</li> <li>• Follow the Activity Instructions</li> <li>• Actively supervising the participants</li> <li>• Looking out for unsafe actions</li> <li>• Know where to get help/locate CYC Staff or group organizers</li> </ul>					
<b>Final decision on implementing activity</b>	<b>ACCEPTED by CYC Director</b>					
<b>Comments</b>	Circumstances can change quickly, supervisors need to be diligent in their task and respond as needed. CYC reserve the right to close this activity.					